

# Link Academy

## Local Board meeting

### Raleigh Hub – Otterton & Drakes School.

Meeting Part I Minutes							
Date & Time	9/01/20 4.00		Location	Drake's C of E Primary School			
<b>Governors Present</b>	<b>Initials</b>			<b>Governors Present</b>	<b>Initials</b>		
Mrs C Channon	CC	Ex-officio Governor		Mrs C Tigg	CT	Foundation Governor	
Mr P Halford	PH	Headteacher		Ms N Dunford	ND	Executive HT	
Rev'd M Jacques	MJ	Incumbent		Vacant		Parent Gov	
Vacant		Staff Gov		Vacant		Parent Gov	

Apologies	Initials	Reason for Absence (Category of Governor)
Mr T Alexander	AKA	Appointments
Prof. Louise Jacques	LA	Work Commitments

Absent without Apology	Initials	Category of Governor

In Attendance	Initials	Capacity	
F Mills	FM	Clerk	

Minutes to
All Governors

Ref	Action or Decision	Action Owner & deadline
1	Ballots to be run for staff Gov & 2 x parent Govs to complete population of Local Board. Parent Govs: PH to do a piece on website followed by invitation to join board through ballot. General approach with head hunting where appropriate.	PH
2	Ethos committee training: Landscope House 14 <sup>th</sup> January to be attended by MJ, CC, PH	As detailed
3	<b>Meeting Dates:</b> Meeting to take place Wednesday 12 <sup>th</sup> February (Ott), (Monday 8 <sup>th</sup> Feb 9.30 FM to meet with PH) 18 <sup>th</sup> March (Drakes), 13 <sup>th</sup> May (Ott), 24 <sup>th</sup> June (Drakes) commencing 4.30 alternating sites.	Clerk to send
4	<b>Introduction to Local Board:</b> See sheet with Academy structure. 5 x Board members. 12 x director's places currently vacancies for which personnel are being sought. Directors bring specific skills to the board for which they are recruited. 4 x committees. 4 x Local Boards Members of local board report to Standards & Curriculum who give guidance on development. Development scrutinised through focus visits.	
5	<b>New Board will conduct regular Focus visits into school looking at particular area as directed by PH &amp; S &amp; C Group.</b> <b>Question: How is the focus of the visit provided?</b> Board members go in to school to seek evidence/support/challenge. Improvement plan spans both schools, expectation for gov's to attend school during school hours for 'focus' visits. Data will be provided for each school. Improvement areas will be set out by management in line with data. (See Annual cycle of focussed visits) Report to be provided by Govs. after each visit.	
6	Close	
	<b>Date of next meeting: Wednesday 12<sup>th</sup> February 4.30 @ Otterton</b>	