

The Link Academy Local Board Meeting RALEIGH HUB– Drakes & Otterton Schools

Meeting Part I Minutes							
Date & Time	14/05/2020 17.00		Location	Remote meeting via Microsoft Teams			
Governors Present	Initials			Governors Present	Initials		
Mrs C Channon	CC	Foundation Governor		Mrs C Tigg	CT	Foundation Governor	
Mr P Halford	PH	Headteacher		Mr T Alexander	AKA	Foundation Governor	
Prof Louise Jacques	LJ	Foundation Governor		Vacant		Parent Gov	
				Vacant		Parent Gov	

Apologies	Initials	Reason for Absence (Category of Governor)	Absent without Apology	Initials	Category of Governor

In Attendance	Initials	Capacity	Minutes to
			All Governors

Ref	Action or Decision	Action Owner & deadline
1	Welcome and apologies for absence: No apologies received.	
2	There were no governors declaring any pecuniary interests in the business on the agenda.	
3	The minutes of the meeting held on 12 th February were signed by the chair (CT) as an accurate record of the meeting	PH
4	<p>Update on schools during lockdown:</p> <p>Otterton school has been open during lockdown to provide care for children of Keyworkers and vulnerable children, from both Drakes and Otterton schools. Staff have been allocated on a rota basis. This has worked well and has been well received.</p> <p>Other pupils have been able to access learning through the E-schools platform, which also allows for comments to be placed by the children or their parents.</p> <p>Question: Has there been any problems with pupils not being able to access due to not having IT equipment? All pupils have been able to access online working but worksheets have been provided by school where parents have been working from home and needed to use the computer.</p> <p>Some classes have been having class catch-ups using Zoom which has allowed the children to speak to one another and also the teacher to see the pupils.</p>	

Local Board Minutes dated

Signed

Dated.....

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5	<p><u>Safeguarding</u></p> <p>Question: How has school kept up safeguarding monitoring during lockdown? All children were risk assessed prior to lockdown using a traffic light system. Both PH and the SENDCO have made welfare telephone calls to make contact with the children. If no answer was received home visits have been made, this has happened on a couple of occasions but all found to be well.</p> <p>There are no reported safeguarding issues.</p>	
6	<p>Plans to re-open:</p> <p>Following the recent government announcement PH is currently forming plans to re-open the school to more children before the end of the school year.</p>	
7	Close	
	Date of next meeting: 9th July 2020 (via Teams)	