

Governors	
Claire Baker	Rebecca Humphreys
Tony Callcut	Frances Swan
Tim Flint	Ewa Ziubryniewicz
John Garrigan	
In Attendance:	
Clerk – Sue Howard	

Minutes

Welcome: Chair, Claire Baker welcomed everyone to the meeting	
Apologies: Apologies were accepted from Ewa Ziubryniewicz	
Declaration of Business Interests: No declarations of interest were declared at this point	
N37.17	<u>Minutes of previous meeting</u> The Minutes of the previous meeting held on 26 June 2017 were approved and signed by the Chair, Claire Baker. These were made available to the Board via the Google drive.
N38.17	<u>Matters Arising</u> .1 16.17 Action CB still to submit Safeguarding Monitoring visit report to the Clerk and she will put onto the Google Drive and advise Governors. .2 21.17 Governors have access to the School Improvement Plans (SIP's) for 2017/18 via the Google Drive .3 Governor Vacancy The LGB were advised that the parent governor vacancy for Hennock has now been filled by Tim Flint. Frances Swan, a lady very involved with the community is keen to become a Co-Opted Governor and had produced a letter for the LGB. The Governors welcomed Tim to the LGB and were very keen to co-opt Frances. All in agreement. Clerk to follow up on process. The Clerk advised the Governors that Yvonne Short, a previous Governor for N&T, would like to rejoin. She is currently a member of the Trust, but is permitted to become a Governor also. The Governors were in agreement for this and asked the Clerk to follow up on the process.
N39.17	<u>Procedural</u> .1 Governors had reviewed the Housekeeping Tasks and Code of Practice. All governors in agreement. Code of Practice was signed by CB. .2 No Safeguarding updates were provided from CB BH carried out a recent Safeguarding Audit and with TC, highlighted the importance of monitoring visits to the schools in relation to Safeguarding procedures. TC continued to say that by the end of the Autumn term, Governors are required to have undertaken Safeguarding Level 2 training and to have two/three Safer Recruitment trained also. The Governors role is vital to ensure we are compliant.
N40.17	<u>Strategic</u> .1 TC had provided the Governors with a report prior to the meeting and this was made available via the Google Drive. TC confirmed that on the 15 th Oct, the Government will release official SATS results and comparisons. At the next meeting he will update his report to reflect these results. TC will also update the Governors on KS1 results at the next meeting. Other areas of his report were highlighted including the Key priorities in the SIP's. .2 The Clerk explained about the Scheme of Delegation and the recent working party meetings to establish a revised document for the Trust. The draft document will be produced over the next

	week and will be forwarded to Governors.
N41.17	Governance There were no comments from Governors in relation to Director meeting minutes which were provided as supporting documents for this meeting.
N42.17	Training Governors were advised of the budget available this Academic year for Governor related training and to send in any training requests to the Clerk.
N43.17	Monitoring This was also discussed in 39.17. Governors were provided with an example of the Totnes LGB monitoring schedule and the link system was explained by TC. Suggestion is for JG and YS to be Link Governors for Bearnas and TF and FS for Hennock. <i>TC and Clerk to provide a template schedule for the N&T.</i>
N44.17	Election of Chair & Vice Chair This agenda item is to be carried forward to the next meeting in the absence of the current Chair (who had to leave the meeting at 6.50pm due to a personnel matter). The Clerk had received no prior nominations before the meeting.
N45.17	Policies The following policies were reviewed for approval: <ul style="list-style-type: none"> • Teaching and Learning – Heads of School have reviewed, all governors in favour, approved. • Looked After Children - Approved. • Behaviour – Heads of School reviewed and added bullet point 'Monitor Behaviour Logs termly'. Governors reminded to check Behaviour logs during their monitoring visits. Approved. <p>2019-20 Draft Admission Policies approved. Clerk to forward to DCC and Diocese for consultation process. They will be determined by Directors February 2018.</p>
N46.17	Dates of Future Meetings Dates of future meetings were confirmed as: 29 November 2017 – Bearnas 25 January 2018 – Hennock 21 March 2018 – Bearnas 10 May 2018 – Hennock 5 July 2018 - Bearnas

Meeting Closed 7.20pm

**Signed as approved copy by Executive Principal – Tony Callcut
(in absence of Chair)**

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Date 29.11.17