

# Raleigh Local Board

## The Link Academy

Meeting Part I Minutes							
Date & Time	12/02/20 4.30		Location	Otterton C of E Primary School			
<b>Governors Present</b>	<b>Initials</b>			<b>Governors Present</b>	<b>Initials</b>		
Mrs C Channon	CC	Ex-officio Governor		Mrs C Tigg	CT	Foundation Governor	
Mr P Halford	PH	Headteacher		Mr T Alexander	TA	Foundation Governor	
Rev'd M Jacques	MJ	Incumbent		Vacant		Parent Gov	
Prof. Louise Jacques	LJ	Foundation Governor		Vacant		Staff Gov	

Apologies	Initials	Reason for Absence (Category of Governor)	Absent without Apology	Initials	Category of Governor
Ms N Dunford	ND	Work commitments			

In Attendance	Initials	Capacity	Minutes to
F Mills	FM	Clerk	All Governors

Ref	The meeting opened in prayer Action or Decision	Action Owner & deadline
1	Apologies: There were no apologies.	
2	Declarations of pecuniary interest: There were no declarations of pecuniary interest in items on the agenda.	
3	Agree minutes: The minutes of the last meeting were agreed and signed by PH.	
4	Appoint Chair of Local Board: It was unanimously agreed that the role of Chair of the Local Board would be taken by CT (proposed by CC & seconded by PH) Exeter Diocese have provided a support mechanism & training for chairs which CT has accessed. Overview of role of Local Board by PH. Raison d'être - the children and the teaching & learning within the school. Local Board provides conduit for communication both upwards and downwards.	
5	Safeguarding: AKA was appointed as the safeguarding governor of the Local Board. There were no safeguarding incidents reported.	
6	Consider progress against ASIP. <b>Key priorities</b> - agreed with staff and ownership taken on board very positively. 1. Improved teaching & learning following review in last academic year. 2. Phonics and early phonics. Inconsistent results need improvement to support key skills in learners. 3. Writing – Moderated by LA which found variance between teacher expectation/assessmen and moderated results. Teaching sequences improved by 'Talk for writing', additional support given from within experts within schools. 4. Middle leaders and subject leaders under review to ensure upskilling of staff and to recognise development areas. All teachers will take a lead in a subject, need for workload balance and teachers in the classroom remains a priority. For effective learning it is recognised that all subjects need to have a lead which the schools are working towards. 5. Developing school curriculum. Need to demonstrate clear progression in all subjects. National Curriculum dictates the order of learning and targets. Small steps can be bespoke to each school. 6. Vision to be developed around new opportunities. SIP to form basis of Governor's meeting agendas.	Govs. encouraged to talk to staff.  First visit to talk about phonics.
7	Annual Cycle Review – Term 2 Focus this term on Teaching & Learning and SEND developments. Report to be written by all visiting govs. Definition of pupil premium: Children that may be disadvantaged financially, school given additional funds to support learning.	
8	Agree dates for next school visits: Tuesday 10th March 1.30 – 3.00 Drakes/Monday 23 <sup>rd</sup> March 1.30 – 3.00 Otterton. (Thursday 26 <sup>th</sup> 1.30 – 3.00 FM & AKA Otterton). <b>LB Meeting Dates:</b> 18 <sup>th</sup> March (Drakes), 13 <sup>th</sup> May (Ott), 24 <sup>th</sup> June (Drakes) commencing 4.30 alternating sites.	All govs to attend visits
9	Receive feedback from Ethos Group. Training attended at Landscope by CC, MJ & PH. Christian values to permeate all aspects of the curriculum. Vision from bible, <i>growing stronger together</i> . <b>GROWTH</b> acronym used to embody all values. Opportunity for parents and children to feed into process and parent's forum to be set up to seek views. The Ethos group will meet on a Monday before the Local Board meetings.	
10	Receive any relevant updates from HT. PH pleased to report that Catherine Tribble & Claire Appleby have agreed to be staff governors/Parents gov. need to progress through advert in newsletter.	
	Close 5.45	

Local Board Minutes dated

Signed .....

**Raleigh Local Board**  
**The Link Academy**

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