

East Devon Local Advisory Committee (LAC)

7.5.24 @ 16.00
Otterton School



Please note: This meeting will be held in person at Otterton School with the option of online participation via Microsoft 'Teams'

Present: Peter Halford (ET), Anne Pelosi (HT), Rob Williams, Claire Lister, Charlotte Roe (GP)

Joined by Tom Paddon.

Minutes: To all

| No | Item | Action |
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| 1. | Welcome and apologies: Martin Jacques & Louise Jacques, Kayleigh Lorraine | |
| 2. | Declarations of interest: None | |
| 3. | Approval of meeting minutes from East Devon Board Meeting 7.3.24 The minutes were approved. | |
| 4. | Matters arising from 5.3.24 (not on the agenda). SATs – Invigilators have been found for all 3 schools commencing 13.5.24. Action: Governors to check dates for invigilating. | Gova |
| 5. | Clerk Update 5.1 Appointments/nominations. Charlotte Roe has sadly resigned her position as Governance Professional (GP), for personal reasons, but is working with the Board to see if a dual role could be accommodated. The LAC wished Charlotte well and thanked her for her excellent help as GP. 5.2 Training - Update on training. <i>Action FM to send out slides from training to support Governors with school visits</i> GP sought names of Governors who may be willing to train as exclusion Exclusions Governors. 5.3 Clerk to Local Board Committee to update the governors on any local or national issues. Tom Paddon the Academy Head (AH) at Littleham gave a brief over view of the school which joined the LAC on 1.4.24 Environmental challenges/ community indifferent but interest growing. Staff wellbeing improving, respect for each other. Trust interaction good. Littleham Ethos group to be set up. SIAMS not due until 3 years coincides with OFSTED. Little is a sponsored route school so will enjoy a grace period before OFSTED & SIAMS inspections are expected. 5.4 Significant changes within the Trust including key personnel. Nothing to report 5.5 Parental Engagement – 3 Core Roles – Role 3 – GP explained the significance of Parental Engagement for Governors: <ul style="list-style-type: none"> • The board has strategic oversight of relationships with stakeholders. • The board involves parents, schools and communities so that decision-making is supported by meaningful engagement. • Link for visits – focus with OFsted 5.6 Risk Assessments – all teachers confirmed that risk assessments are up to date and that visiting Governors have seen evidence. | Clerk & Gova |
| 6. | Focus: Provision and impact for SEND <ul style="list-style-type: none"> • Trends over time of prime needs, pupils moving on and off SEND registers, meeting progress targets and EHCP objectives • Pupil and parent voice Otterton Highlight: Percentage of SEND within Otterton very high in relation to overall numbers. This has the effect of skewing data & puts pressure on teachers. There is an acknowledgement that some children cannot be effectively helped within this school. Relational approach helps all children but especially SEND and Otterton School does this well with consistent strategies in place. Staff wellbeing remains a focus whilst dealing with challenging pupils. | |

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| | <p>Drakes School Highlight. Whilst the percentage of SEND children is less in Drakes there remain challenges. System from DCC is said to be on a shoestring however knowledgeable teachers help to attract the necessary funding where possible.</p> <p>Relational approach – calm & purposeful.</p> <p>Littleham Highlight: TP introduced the Nuture Hub at Littleham which is provided by the Local Authority- referrals from children in & out of catchment. The Nuture Hub supports Children with HCPs, and additional needs. Children with SEND remain in the Hub for a maximum of 4 terms following which it is hoped that rehabilitation will mean a return to mainstream</p> <p>Service level agreement needs work. 4 terms maximum not a place for long term. Specific teacher allocation for work towards rehabilitation. Mirror Strategy in the hub mirror that of the classrooms to aid rehabilitation.</p> <p>Referrals can be from any class or age range which increases teacher challenges to plan across the ages.</p> <p>Challenge: Speech and language needs remain challenging in Otterton & Drakes. Spoken language progressing as a result of relational approach</p> | |
| 7. | <p>Focus: Oversight of pupil premium strategies and their impact PP money is allocated to staffing. Assessment of need across all school.</p> | All |
| 8. | <p>School Updates: Governors to consider and discuss feedback on any issues/successes from their school visits or visit notes completed by AH. Visit notes attached</p> <ul style="list-style-type: none"> PAN (to include pupils joined/left) Otterton 8 children in year 6 2 joined, Littleham 88 on roll 30 per year. School half filled. 17 in year 6 slow grow. Drakes Pupil workload. Hard work all round Staff wellbeing and workload. Currently managed. Attendance 94.6%, 93.9% (Particular families AP working with them) Suspensions and permanent exclusions None Feedback on any parent forum meetings/parents' evenings/PTFA. May fair, Otterton joined with Country Dancing. ASIP update Risk assessments/Accident book Pre-school update | Governors/ Academy Head |
| 9. | <p>Current Year's Trust Focus – Relational Approach Academy Head to feedback on relational approach practice across the LAC Well inbedded at Otterton & Drakes. Module 3 undertaken across the 2 schools. New teachers to have appropriate training. Trust sessions for new members of staff.</p> | All |
| 10. | <p>Standards and Curriculum Trustees Meeting</p> <ul style="list-style-type: none"> Response to draft minutes (please be aware the minutes are draft and remain confidential until approved) Feedback on any issues raised from local board Chairs in S&C Meeting Nothing to report | Chair/ Governance Professional |
| 11. | <p>Next S&C Focus:</p> <ul style="list-style-type: none"> Overview of curriculum Attendance Behaviour and relational approach <p>Pivotal children. Feedback from S&C good and Gobs understand how we fit into</p> | Chair |
| 12. | <p>Feedback from Ethos Committees and Community Groups MJ met with Lucy & AP. Littleham Ethos group to be set up. SIAMS not due until 3 years coincides with OFSTED. Sponsored route school, grace period.</p> | Chair |

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| 13. | Evaluation of governance impact Review performance and value of the meeting - to summarise the effectiveness of the meeting and how this will positively impact on our pupils, staff and Trust. Governors to consider during the meeting where their understanding/decisions have had an impact and share a sentence. <i>Curious about impact of visit on path to solutions.</i> <i>Focus – helpful. Scheduling also helpful.</i> <i>Excellent reflective process – prompts from visits notes v useful.</i> | Chair |
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Question for S&C. Percentage level of SEND needs in the smaller schools is challenging for staff and can skew results. Is this recognised at Board level?