

East Devon Local Advisory Committee (LAC)

Minutes Summer 2 2025							
Date & Time	30 th June 2025		Location	Broadhembury C of E Primary School			
Members Present	Initials			Also Present	Initials		
Natalie Clark	MJ	Foundation Gov					
Anne Pelosi	AP	Academy Head	On line	Matt Matthews	FD	Deputy CEO	
Peter Halford	PH	Director of Improvement	On Line				
Louise Jacques	LJ	Foundation Gov	On Line				
Martin Jacques	MJ	Work Commitments	On line				
Sam Butler	SB	Academy Head					
Corinna Tigg	CT	Chair/Foundation Gov	On Line				
Sam Houston	SH	Parent Gov	On line				
Robert Pickering	RP	Parent Gov	On Line				

Apologies	Initials	Reason for Absence	Absent without Apology	Initials	
Tom Paddon	TP	Sickness absence			
Nicola Weeks	NW	Work Commitments			
Claire Appleby	CA	Work Commitments			
Claire Lister	CL	Work Commitments			
Charlotte Roe	CR	Work Commitments			

In Attendance	Initials	Capacity	Minutes to
F Mills	FM	Clerk	All

Ref item	Main meeting agenda item, comment & decision	Action Owner & deadline
1.	Welcome and apologies as above. Sam Butler welcomed everyone to the meeting. Unfortunately CT has been having IT problems so FM stepped into the chair.	Chair
2.	Declarations of interest. There were no declarations of interest.	Chair
3	Approval of meeting minutes from Summer 1 2025 (April 2025). The minutes were agreed. Clerk to send to Sue Howard for uploading to website.	Action Clerk
4	Matters arising: None	Chair
5	Clerk Update: Where there is nothing to record the acronym (NTR) will be used. 5.1 Appointments/nominations: Parent Governors now sought for: Branscome & Farway & parent Governor for Otterton as Claire Lister will step down at the end of term. 5.2 Training – MM offered that ‘Sharepoint’ could be used as a vehicle for sharing training information & other information needed for the LAC. Action: GP will look into this. Several Governors reported problems with their Link Academy emails. MM confirmed that there will be a change of provider in September which will hopefully improve service. However in the meantime to let him know of any issues and he will	Clerk

	<p>do his best to sort out.</p> <p>5.3 NTR</p> <p>5.4 Significant changes within the Trust including key personnel. New CEO Rachel Sharp has been appointed & officially starts in September. Huge amount of information to assimilate but hopes to get round to all schools & possibly LACS in the near future.</p> <p>Sadly Tom Paddon, Academy Head at Littleham, is signed off sick so an acting head is in place Academy Head at Littleham is also leaving with new appointment yet to be made.</p> <p>Nicola Weeks remains acting head at Woodbury</p>	<p>MM</p> <p>CT/Clerk</p>
6.	<p>Focus: Overview of Curriculum</p> <p>Enrichment curriculum and participation in wider opportunities including our SEND children. All Schools reported that during the Otterton & Drakes took part in Budleigh Music Festival. Very positive. Drakes Football tournament, Cricket tournament, Outing to Clip & Climb Exeter. Broadhembury, Farway & Branscombe all attended -Go ape event Kingfisher project undertaken with the Exeter University. All children participated. With uni. river sampling.</p> <p>Cost of curriculum enrichment challenging for both schools and parents means clever use of sports & pupil premium funds. However enjoyed by all including SEND children..</p> <p>Challenges around finance.</p>	
7.	<p>Focus: Review of attendance for the academic year</p> <ul style="list-style-type: none"> • Attendance data compared to Trust and national target 93.1 • Boadhenbury Significant attendance improvement, transport offering has helped key family. • Farway continues to be a challenge with lateness. Foundations in place for September & change of culture ongoing.. • Branscombe: Number of children in school 11 therefore % per individual gives false impression of current improvement. • Otterton (95.1) positivity affected by improvement of one family • Drakes (96.1%). Change of culture with clear boundaries has helped inforce improvement. 	
8.	<p>Focus: Behaviour and Relational Approach</p> <ul style="list-style-type: none"> • Overview of impact of behaviour policy and practice, impact of relational approach, and interventions <p>Relational Approach.</p>	

	<p>Otterton & Drakes now in 3rd year of Relational approach. Both report it takes time to bed in but now new members of staff quickly adapt.</p> <p>Benefits reported: Clear culture, Dysregulation friendly, Red beast box explained.</p> <p>Staff induction, drip feeding to staff, CPD trust anchor doc.</p> <p>Equality: Inclusive environment PHSE & Collective worship.</p> <p>SB reported that the Relational approach is beginning to have positive impact at BB&F. Upholding of firm boundaries repair & restore. No repercussions.</p> <p>Improvement is key.</p> <p>Process of introduction has been supported by teachers with experience.</p> <p>High level dysregulation previously causing problems with other families. Improvement & effective management of situations improving overall situation..</p> <p>Focus of conversations with parent's changes from consequence to reflection.</p> <p>Relationship with families key but it takes time</p>	
9.	<p>Feedback from Ethos Committees and Community Groups</p> <p>Interview of children at Otterton School: Overwhelmingly positive.</p> <p>Drakes school also benefits with close links with church through Open the Book & visits by Rev'd Martin.</p> <p>Broadhembury & Branscombe & Farway. SB reports that the RE Lead for Farway to support other schools. SIAMS inspection due at Broadhembury & branscombe.</p> <p>Sharon Lord from the Trust supportive in extending learning & culture. Rev'd Nigel weekly regular visit to schools.</p> <p>All Schools enjoy and end of term/Leavers service in their local church which si often attended by parents.</p>	
10.	<p>School Updates : Governors to consider and discuss feedback on any issues/successes from their school visits or visit notes completed by AH.</p> <p>PAN (to include pupils joined/left)</p> <p>Otterton: R2 joining in September 4 Y6 moving on.= 45inschool. (Preschool provision increased to 5 days)</p> <p>Drakes: R8 rjoining with 9leaving = 32 (pre-school 4)</p> <ul style="list-style-type: none"> Nat 3 25 in year <p>Farway 28 in school (10 in preschool)</p> <p>Branscombe R1 in 3/5 in year joiners. 1out (marketing strategy now in place)</p> <p>All schools have had either parental meeting or children's reports this term.ool</p> <p>Risk Register/Accident book: MM reported that training will be available for Gov on the Risk Register for September. Child numbers and therefore income continue to be the highest risk.</p> <p>Safeguarding: Daily update filtering & monitoring of appropriate use of websites is</p>	

	<p>helpful. Shared with parent's if appropriate. School system does not link with familial use.</p> <p>Google classrooms not linked to school sytem.</p>	
11.	<p>Successes and Sharing of Good Practice</p> <p>Any positive news to share or examples of good practice that could be shared within the LAC/across the Trust.</p> <p>Wonderful PTFAs: It was reported that many of the schools enjoy positive and supportive PTFAs bringing funds and ownership to the school and parental groups.wonderful stuff.</p> <p>Transition to High schools is seem as important for children & parents alike. It was suggested that ideas for positive transition could be placed on the website as a guide for parents. Many of the schools are working positively with feeder schools to achive positive familiarisation.</p> <p>Otterton & Drakes have recently had a Residential for Y6 at Pixies Holt – all children attended.</p> <p>Broadhembury,Branscombe & Farway have residentials on alternate years. This will happen next year.</p> <p>All schools reported having plans in place to help support families who may find the cost of residentials prohibitive.</p> <p>Sports day have been successful & enjoyable in all schools.</p>	
12.	<p>Standards and Curriculum Trustees Meeting</p> <ul style="list-style-type: none"> • Response to draft minutes (please be aware the minutes are draft and remain confidential until approved) None • Feedback on any issues raised from local board Chairs in S&C Meeting None 	
13.	<p>Next S&C Focus: TBC</p> <p>Focus:</p>	
14.	<p>Key Accountability Questions</p> <p>1.Are children safe? Do they feel safe?</p> <p>2.Are children attending? Are the places of education fit for purpose?</p> <p>3.Are children achieving? Are we providing the opportunities and support they need to achieve</p> <p>4. How are our staff feeling?</p> <p>The Lac responded positively on all key questions. Some isolated behavioural incidents & are being dealt with under the relational approach which is a new learning experience for some children & parents. It was recognised within the LAC that positive change cannot be achieved overnight but that consistency and Positivity bring results.</p>	
15.	<p>Questions to be escalated to S&C for Trustee consideration (Clerk). None</p>	

The meeting finished at 17.00

Next meeting at Drakes School Tuesday 30th September 2025